

COVID-19 WORKPLACE HEALTH AND SAFETY PLAN

Branch Locations – Brendale, Molendinar, Kunda Park, Deception Bay & Mobile Test Bed Truck

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|-------------------------|-------------------|-------------------------|--------------------|
| Date Completed | 10/09/2020 | Prepared By | Beau Barlow |
| Date Distributed | 10/09/2020 | Date Approved | 10/09/2020 |
| Revision Date | 10/10/2020 | Review Frequency | Monthly |

All About Lifting & Safety Pty Ltd is committed to ensuring the Health and Safety of not only our staff, but our Visitors/Customers whom visit our Sites and also our community.

As a result of the COVID-19 Global Pandemic, it is necessary to implement changes in the way we operate out of our Sites. These changes have been implemented to help prevent the spread of COVID-19.

From September 2020, it will be a mandatory requirement for all Visitor/Customers who visit our sites and stay longer than 15min to complete our Sign in process. This includes our Mobile Test Bed Truck onsite.

New Designated ENTRY and EXIT (where Practical) points will be established at all sites and limitations will be enforced in regards to show room areas and Office Spaces where visitor, customers and members of the public have access to.

Preferred method (where Possible) of payment will be on account or contactless payment.

On entrance to any All About Lifting & Safety Site, it is a MANDATORY requirement that;

- Hand Sanitiser is used upon entry
- Social Distancing is maintained
- Sign in processes are completed*
- Follow all instructions from your AALS escort

All About Lifting & Safety COVID-19 Plan

1. Wellbeing of Staff

Staff will be directed to stay at home if they are feeling sick or directed to return home if at work immediately. If staff are showing sign of any of the known COVID-19 symptoms, they will be REQUIRED to undertake a COVID-19 test and must remain in isolation at home until they return a negative result for COVID-19

Safety risk at work will be managed accordingly to the appropriate hierarchy of controls. (elimination, substitution, isolation, administrative controls, personal protective equipment)

Measures will be implemented to maximise the distancing between workers to the extent it is safe and practical and minimise the time workers are in close contact.

Where practical and safe, tasks requiring close interaction of staff will be reviewed. If safe ways to complete the task are identified that increase social distancing between staff, these will be implemented.

Staff will be constantly updated on guidelines regarding Hygiene, Social distancing and appropriate cleaning and disinfection processes

2. Social Distancing

Signs will be placed throughout all site to emphasise the need for Social Distancing

Restrictions will be put in place to limit the number of persons gathered in areas throughout our sites (Showroom, Office Spaces)

Cash Transactions will be only accepted if other means of payment are not available

Where possible, preferred appointments will be via on-line or telephone



3. Hygiene and Cleaning

Handwashing facilities are provided for use by all visitors to site as well as alcohol based sanitising products. It is a requirement of all visitors on entering our site to use as a minimum the alcohol-based sanitiser.

Any visitor to site **MUST** have enclosed footwear

Masks and Gloves can be considered for use as a control measure, however they are yet a mandatory requirement for entry into our sites.

Staff are required to practise good hygiene by frequently washing and sanitising their hands. Hand Washing should take at least 20 – 30 seconds. Where hand washing is not practical, the use of alcohol-based hand sanitiser is required.

4. Deliveries / Pick Up

Where practical, delivery drivers, couriers or customers picking up good are required to minimise interactions with AALS staff.

Where possible, we will limit the requirement of POD signatures and will discuss with clients the most appropriate way to record the deliveries

5. Review and Monitor

This plan will be reviewed regularly so that they are inline with current health directives and advice from health authorities

The Queensland Government COVID-19 Checklist forms part of the review of this plan

Additional resources and guidance are available at www.covid19.qld.gov.au and www.worksafe.qld.gov.au

This plan is must be implemented immediately at every All About Lifting & Safety Pty Ltd Sites.

Scott Pennings
Director

PROTECT YOURSELF AND THOSE AROUND YOU



Stay home if
you're unwell



Wash your hands
regularly



Cover your coughs
and sneezes



Keep 1.5 metres
away from some-
one who is sick



Avoid touching
your face

For more information
www.health.qld.gov.au/coronavirus

 Queensland
Government

Unite against COVID-19